

SCHEDULE

8:15	Facility Set-up
8:30	ARRIVAL
8:45	Announcements
9:00 - 9:45	1st Period
9:45 - 10:30	2nd Period
10:30 - 10:45	Snack Break
10:45 - 11:30	3rd Period
11:30 - 12:15	4th Period
12:15	Facility Clean-up

The Enrichment Fellowship



Ninth Revision
August 2011

Statement of Group Doctrine

I. The Holy Bible in its original manuscripts never fails and is never wrong. It is the inspired Word of God and constitutes God's completed and final revelation.

II. God exists and has existed eternally in three persons: God the Father and Creator, God the Son, and God the Holy Spirit.

III. Jesus Christ, the only begotten Son of God, was born of a virgin, becoming a man, yet without sin. He perfectly fulfilled God's requirements. He was crucified, buried, and rose again on the third day for the salvation of us all. He ascended to the Father, at whose right hand He eternally lives, to make intercession for those who will accept His substitutionary death for their sins. He is the only Mediator, the Head of the Church, and the returning King. He is coming again to judge the living and the dead and to receive His own at the end of the age in fulfillment of prophecy.

IV. All men have sinned by the violation of God's righteous requirements and His holy character and are under His wrath and just condemnation. The central purpose of the coming of Jesus Christ was to pay the penalty for man's sin through His death on the cross providing salvation as a free gift to the sinner. This gift must be responded to by each individual through faith in the sacrificial death of Jesus Christ alone.

*This statement is for the cooperative as a whole
and represents what we will recognize as
the defining statement of our Christian worldview.*

Welcome to the Enrichment Fellowship!

We hope that your family will find your time here rewarding. Our intent is to join with you to provide a *supplement* to the teaching your children receive through home education. Classes are offered for all ages, nursery through high school, in a variety of subjects, including fine arts, foreign languages, and the sciences.

Please take a few moments to read through this booklet* before you begin your semester with us. All families are expected to abide by the rules set forth. If you have any questions, please contact a Steering Committee member.

In Christ Jesus and for God's glory,
Enrichment Fellowship
Steering Committee

A special note to first-time homeschooling families:

Very often, the first year, and especially the first semester, of homeschooling is a time of major adjustment for parent and child. Some beginning homeschoolers find the available support and encouragement of the Enrichment Fellowship to be an invaluable asset as they set out on their new homeschooling endeavor. Other beginning homeschoolers find the required commitment of time and effort to be too overwhelming during this time of transition. Please seriously evaluate the benefits and requirements of the Enrichment Fellowship before registering.

DEFINITIONS

In this booklet, "**homeschooling**" refers to educating your child at home by any method recognized by Tennessee state law. References to "**family**", "**child**," "**children**," or "**parent(s)**" assume that the relationships are legally valid for homeschooling according to Tennessee state law. In addition, "**parent(s)**" refers to the parent(s) or guardian(s) homeschooling the child(ren). The term "**student**" refers to the child who is enrolled and participating in classes at the Enrichment Fellowship. The term "**member(s)**" refers to each family that is enrolled and participating in classes at the Enrichment Fellowship and includes the idea that each individual family member shares in the responsibility of the family with regard to the Enrichment Fellowship.

* 9th Revision, August 2011

ABOUT THE ENRICHMENT FELLOWSHIP

OUR MISSION: To enrich, support, and encourage local home-educating families.

The Enrichment Fellowship was formed by many families with a shared vision that homeschooling families could be unified in the academic and enrichment pursuits for their children.

Our purpose is to work together to provide a weekly gathering of homeschooling families:

1. who have a shared vision for obtaining the benefits of fellowship and support through providing a forum for the exchange of ideas,
2. who want to provide more and different learning experiences through the offering of enrichment subjects and the *supplementing* of academic requirements,
3. who are willing to contribute to the effort by sharing knowledge and resources, and
4. who want to provide an appropriate setting for social interaction and training opportunities for children of all ages.

The Enrichment Fellowship functions as an enrichment or *supplement* to classes, **but is not to be viewed in any way as a replacement or substitute for homeschooling, or any other form of education.**

Although these purposes can be achieved many ways, the Enrichment Fellowship has been established and functions from within a Christian worldview. Thus, the Enrichment Fellowship is, and operates as, a Christian organization. Although matters of specific denominational doctrine will not be taught, references may be made to trust and belief in God the Father and Creator, Jesus Christ the Risen Son, the Holy Spirit, and the Bible, God's inspired Word.

AGREEMENT WITH THE STATEMENT OF GROUP DOCTRINE

The Enrichment Fellowship will recognize the Statement of Group Doctrine as the defining statement of our Christian worldview. (Please see the inside front cover of this booklet for the Statement of Group Doctrine.) How this is incorporated in the functioning of the Enrichment Fellowship is best illustrated by the statements each member, teacher, and Steering Committee member is asked to agree to and sign with regard to the Statement of Group Doctrine.

Members. Our members are required to sign the following statement each semester with respect to the Statement of Group Doctrine and the Policy Booklet. This agreement is a passive recognition of who we are as a coop.

I have read The Enrichment Fellowship Statement of Group Doctrine and I understand that the Enrichment Fellowship functions from within a Christian worldview based on this Statement of Group Doctrine. Although I do not have to personally agree with this Statement of Group Doctrine, I will respect the choice of this Statement of Group Doctrine and its usage within the Enrichment Fellowship in order to participate in the Enrichment Fellowship. In addition, I have read the Policy Booklet and have discussed both the Statement of Group Doctrine and the policies outlined in the Policy Booklet with my children. My family will abide within the boundaries established by the Statement of Group Doctrine and the Policy Booklet in order to participate in the Enrichment Fellowship and to make this time together the very best possible experience for everyone.

All family members who are 13 and over and who will be participating on a regular basis at the Enrichment Fellowship must sign in agreement with this statement and understand what their signature means.

Teachers. A Class Description Form is filled out for every class taught every semester and includes the following statement to be signed by the teacher. This agreement is an active support of who we are as a coop and is a minimum expectation for every teacher.

I will support the Enrichment Fellowship Statement of Group Doctrine and enforce the Policy Booklet in my class(es) as the operational foundation of this cooperative.

I will do nothing in association with our cooperative that undermines the Christian tenets set forth in the Enrichment Fellowship Statement of Group Doctrine.

Steering Committee. Each Steering Committee member must sign the following statement. This is personally agreeing with who we are as a coop.

I personally embrace the faith that is foundational to the Enrichment Fellowship Statement of Group Doctrine. I strive to apply the principles of this faith in my relationships with my family, church, and community.

I pledge to work with the other Steering Committee members to apply its principles in my position as a Steering Committee member.

From these statements, please note:

- A progression of commitment increases with the progression of responsibility.
- The responsibility is placed on the individual to abide within the Christian worldview structure rather than the organization to affirm that the individuals are Christian.

MEMBER SELECTION POLICY

As the Enrichment Fellowship has grown, we realize that sometimes we can't accommodate all the families that want to participate in a given semester. In order for us to function effectively and yet allow as many families as possible to attend, we have developed the following member selection policy. Each semester, all families that attended the previous semester are automatically allowed to register. After these families have registered, the amount of space still available will dictate how many additional families will be allowed to register. These additional families will be drawn from a waiting list of those interested in attending. In making this selection, the Steering Committee may give priority to certain families, such as a family that is a member of the host church (to show our gratitude for the hospitality that the church extends to us) or a previous Enrichment Fellowship member family.

For those who are not members, an application is required for placement on the waiting list. The Steering Committee will evaluate and prioritize the applicants and then extend invitations to a New Member Orientation Meeting. Attendance at the New Member Orientation Meeting is required and is part of the selection process for new members. Final membership approval is made by the Steering Committee after this meeting, and notifications will be made as soon as possible.

MEMBERSHIP REQUIREMENTS

- Each family enrolled in the Enrichment Fellowship must be familiar with and have every intent to comply with the Tennessee state law regarding the education of their children, and must not be engaged in questionable practices.
- All attending members must sign the Policy and Liability Form. This is required for participation at the Enrichment Fellowship.
- All attending members must abide by the rules and policies set forth in this booklet.
- All adults are expected to share in the responsibility of enforcing the rules and policies of the Enrichment Fellowship. Remember, the Coordinator can't be everywhere!
- Because we are a homeschool cooperative, one or more parents from each enrolled family will be expected to participate in our activities in some form. Parents must contribute to the Enrichment Fellowship by providing classroom time as teachers or assistants or providing needed support services, including facility clean-up.
- However, we realize that exceptions to this policy may be necessary. If parent(s) cannot attend on a weekly basis, the following conditions must be met:
 1. A written explanation must be submitted by the parent(s) at the time of registration and approved by the Steering Committee;
 2. The explanation must include transportation arrangements;
 3. The explanation must also include designation of an on-premises adult to be responsible for the child(ren) in case of emergency;
 4. The Coordinator must be informed of any temporary or permanent changes in transportation arrangements or designated responsible adult.
- Students must not have been asked to leave nor been suspended or expelled from any private or public school for discipline or behavior reasons. To request an exception to this policy, a written explanation must be submitted by the parent/guardian

to the Steering Committee for review. Any exception granted by the Steering Committee places the student on probationary status for the first semester which requires:

1. The parent/guardian to accompany the student to all classes during the semester, and
2. The request to be re-reviewed for full status enrollment the following semester.

NON-MEMBER ATTENDANCE

- Families who are considering joining the Enrichment Fellowship may have the opportunity to observe our program by making prior arrangements with the Coordinator. This may include allowing the children of that family to attend selected classes for one day only. Attendance of specific classes will be allowed only at the discretion of the Coordinator and the teacher involved.
- Any child(ren) being cared for in a regular for-pay child care situation will not be allowed at the Enrichment Fellowship.
- Although bringing additional children in our occasional care is discouraged, we sometimes find this necessary. For purposes of this discussion, "occasional" will be defined as "for not more than three weeks during a semester" and "care" will be defined as "having responsibility for someone else's child(ren) of any age, **including high school**, whether pay is involved or not." When this situation arises, please follow these steps:
 1. Make prior arrangements with the Coordinator;
 2. Bring a note from the child(ren)'s parent(s) authorizing you to bring the child(ren) to the Enrichment Fellowship and including contact information for the parent(s);
 3. Check in with the Coordinator upon arrival;
 4. While at the Enrichment Fellowship, the child(ren) must remain under the supervision of the accompanying adult.
- With the exception of a parent attending class with their own child, all adult visitors desiring to attend a class must have the teacher's permission.

ABSENCES

The Enrichment Fellowship has a policy of two adults in every class. In order to implement this, any absences of teachers or assistants must be filled. **It is the teacher or assistant's responsibility to find a substitute for all planned and, if possible, unplanned absences.**

Planned Absences: A "planned absences" notebook is available with a page for each date of operation for the semester. Please put your name on the page of any date(s) that you know you will not be present at the Enrichment Fellowship and who will be replacing you for that day. Please communicate this to those you are in class with.

Unplanned Absences: If you have an event which suddenly requires you to be absent, such as a sick child or a death in the family, please call the Coordinator. Also, inform the coordinator if you have been unable to find a substitute for your responsibilities. Non-notification of absences is taken seriously and could result in Steering Committee intervention if it becomes persistent.

THREE-PERIOD PARTICIPATION REQUIREMENT

- All parents must remain in the facility and actively involved for three of the four class periods, unless running an errand specifically related to the Enrichment Fellowship.
- Because of this requirement, the other class period becomes what we call the "free period." It is not necessary for a parent to take a "free period" – they can teach or assist during all four class periods if they desire.
- The "free period" is not a right or a defining part of the Enrichment Fellowship. It is a privilege that we enjoy at this time. If, at any time, it becomes detrimental to the operation of the Enrichment Fellowship, it can be discontinued.
- In order to maintain two adults in every classroom, there will be absences each week that must be filled. Typically, teachers and assistants find substitutes from among those who have a "free period" during the period(s) of their absence. Please understand and expect that from time to time you may be asked to help during your free period.

ADULT IDENTIFICATION

All adults in any way associated with the Enrichment Fellowship are to wear some form of identification when they are present at the Enrichment Fellowship. Clip-on nametags will be provided for all regular attending adults. All other adults must check-in with the Coordinator to obtain a visitor's badge.

REGISTRATION

- There will be registration prior to the beginning of the semester. All returning Enrichment Fellowship members must register at that time. If a family is unable to attend Registration, they are expected to make arrangements for their family's registration on that day. Families will not be registered into the Enrichment Fellowship after this time until open registration for the following semester.
- All new families are required to attend a "New Member Orientation Meeting" where policies and registration will be explained in detail.
- Registration must be completed on a 'per family' basis. All children listed for a family at registration must be in the legal custody of the adult(s) listed with them. NO other children from outside the family may be listed with that family.
- All registration fees must be paid promptly.
- Family, insurance, and/or other administrative fees become non-refundable after the third week of classes. Class fees may or may not be refundable.
- All class fees will be collected at registration and will be paid directly to the teacher.
- The Policy and Liability Form must be filled out and turned in at registration.

STUDENT PLACEMENT

- Placement of students in a grade level should be according to the student's ability to function at that level (for example, high school classes are appropriate for students who can do high school level curriculum work.)
- Students must either attend a non-rotating class (nursery through 1st grade) or all rotating classes (2nd through 12th grade) but not a mixture of the two. Thus, a first grader must either remain all morning in the first grade class or participate in rotating classes each class period.

CLASSES

- The Enrichment Fellowship will generally meet for fifteen weeks, with four 45 minute class periods each week, followed by a presentation and potluck day.
- The Enrichment Fellowship has both rotating classes (RC) and non-rotating classes (NRC). Rotating classes are for those children in 2nd – 12th grades. Babies through 1st grade children are in non-rotating classes.
- Parents who have children in the non-rotating classes are requested to spend at least two periods working in the NRC. Parents may meet the three period participation requirement in one of the following ways:
 - By working all three periods in one or more areas of the NRC;
 - By working two periods in one or more areas of the NRC and teaching or assisting in one RC;
 - By teaching two RC and working one period in the NRC;
 - By teaching three RC.
- Parents who do not have children in the NRC may work in the NRC to fulfill their participation requirements.

CLASS FEES, MATERIALS, AND CREDITS

- Teachers may charge a fee only to cover materials provided. They may not charge for their services.
- Teachers may require students to purchase books or other materials for their class. These requirements are to be made known either in the registration information or on the first day of class.
- Classes offered for credit can be used toward high school credit; however, we do not teach enough hours (150 hours are needed for a credit) to earn a complete credit. Additional hours outside time at the Enrichment Fellowship must be completed for these classes.

TEACHERS AND ASSISTANTS

- Because we are a teaching co-operative, classes offered at the Enrichment Fellowship are taught by parents of participating member families.
- Classes may be taught by one or more teachers.

- Many times a teacher needs help in a class, particularly if there are young students or lots of hands-on activities. Teachers are given the opportunity to request assistants on the Class Description Form. Parents who are not teaching are asked to assist in these classes.
- *All classes are required to have at least two adults in them.* If a class has only one teacher and does not *require* any assistants, an additional adult must still be present. Parents who are not teaching are asked to assist in these classes.
- New members do not typically teach a class during their first semester of participation. This allows us time to get to know them and for them to become familiar with the Enrichment Fellowship.
- From time to time, someone who is not a member of the Enrichment Fellowship requests, or is requested, to teach a class. These teachers may request fees to cover their services and expenses, including travel expenses. Because these teachers are not members, they will be required to sign a contract with the Enrichment Fellowship and have a classroom assistant from one of our member families.
- A high school student may teach or assist in a class with the approval of the Steering Committee. These teachers must be willing to make a full semester commitment identical with those made by adults.

TEACHER AND ASSISTANT RESPONSIBILITIES

- If you are absent, it is your responsibility to find a substitute for your class position, and to let the Coordinator know of the change being made. This is **extremely** important. (See “Absences.”)
- Each teacher and assistant is responsible for cleaning up their teaching/work areas and returning the room to its original condition at the end of each class period. Otherwise, it is impossible for the 4th period teacher to know what the room looked like before 1st period. Make sure everyone of all ages shares in cleanup time.
- Teaching materials must be taken home each week as we have limited storage space available at the church. Check with the Coordinator if you have a specific need for storage of your materials.
- A Record of Expenses is required for each class collecting class fees. This is to be turned in to the Treasurer by the end of the semester.

PARENT RESPONSIBILITIES

- **Sick Policy:** If your child has had a temperature of 100 or more in the last 24 hours or has a contagious condition, please do not send the child to class. If your child comes to class with a contagious condition or becomes ill during class, the child may be removed from class before the end of the class period.
- Just as we expect parents to not bring sick children to the Enrichment Fellowship, we also expect parents to be aware of times when it would be best not to bring their children for other reasons, whether physical, mental, or emotional.
- If you have a concern with a situation or with a teacher, please work through the problem resolution policy in addressing this problem. If the Steering Committee has made a decision regarding your concern, you are expected to abide by that decision.
- If you are approached by a teacher about a problem with your child, you are expected to work with the teacher to resolve the problem. If the problem is not resolved and the student is suspended or expelled, you will be expected to abide by this action by not bringing your child to the Enrichment Fellowship during the time allotted for this action.
- If you leave the building at any time after the morning arrival, you are to sign out with the Coordinator and leave a location, a phone number indicating where you can be reached, and a designated adult to be responsible for your child(ren) in your absence.
- If there is a custody issue with your child(ren), communication of necessary information to those working with your child(ren) allows us to help you with your responsibility of the care of your child(ren).

STUDENT RESPONSIBILITIES

- **Courtesy:** All students (and adults) are to practice the common courtesies of “please,” “thank you,” “may I,” etc., when dealing with others. Offensive language, cursing, and derogatory comments and innuendo are not permitted. Older students are to set a good example to the younger students.
- **Proper behavior:** All students are to behave in a respectful manner at all times. This includes being obedient to ALL adults, not running in the halls, pushing or shoving others, teasing, etc. For our older students, this includes maintaining a decorum with those of the opposite sex at all times. No hugging, kissing, hand-holding, or body contact will be accepted. (No PDA at the EF!)
- **Proper dress:** Dressing appropriately reflects our respect for ourselves and for the church we occupy. Please refrain from wearing the following:
 - clothing with holes or tears
 - unhemmed or cutoff shorts
 - shorts, dresses, or skirts that are shorter than six inches above the knee
 - pants that appear to be falling off
 - tight or revealing clothing
 - bike shorts or exercise leotards
 - crop tops or shirts that show the bare midriff
 - backless or halter tops
 - strapless, spaghetti-strap, or thin-strap tops
 - any clothing with objectionable slogans or pictures
 - pajamas
 - for men, hats in the building
- **Do not bring:** CD players, beepers, hand-held games or other devices, weapons including pocket knives.
- No cell phone usage during class.

DISCIPLINE

The Enrichment Fellowship practices a “three-strikes” method of discipline.

1. The first offense will be handled by the teacher speaking to the student about the behavior or problem.
2. If the pattern of behavior or problem persists, the teacher will speak to the parent about the behavior or problem. This includes removing the child from the class into the custody of the parent (or Coordinator, if the parent is unavailable) for the remainder of the class period.
3. If the problem is severe or remains unresolved, the teacher will bring the problem to the Steering Committee for further action, including the suspension or expulsion of the student and/or the family from the Enrichment Fellowship.

The following behaviors will not be tolerated in any way and will result in immediate Steering Committee intervention:

- abusive language
- threats and/or intimidation toward others including students, teachers, parents, or the host church
- willful physical harm or attempted harm to any person or property
- theft

In order to protect the members of the Enrichment Fellowship, the appropriate law enforcement agencies may be contacted.

Certain extreme problems or behaviors will result in immediate suspension or expulsion from the Enrichment Fellowship.

In certain cases the Steering Committee may elect to create a written behavior correction plan to monitor a student and correct behavior in order for the student to participate in activities of the Enrichment Fellowship. Although parental input is always valued, the parents may or may not be invited to participate in the development of the plan at the discretion of the Steering Committee. The plan will be signed by the parent, the student, and a Steering Committee representative. A signed copy will be given to a parent and the original will be retained by the Steering Committee. Violation of the behavior correction plan will result in expulsion of the student from the Enrichment Fellowship for a period of time set by the Steering Committee.

PROBLEM RESOLUTION

If a problem arises within the Enrichment Fellowship, a three-tier problem resolution is to be followed:

1. The concerned parties should first address the situation with the offending party; for example, a parent addressing their concerns with a teacher.
2. If the situation can't be resolved at this level, the concerned parties should take the issue to the Coordinator.
3. If the situation can't be resolved at this level, the concerned parties or Coordinator should take the issue to the Steering Committee.

The decision of the Steering Committee will be considered the final resolution in the matter.

STEERING COMMITTEE

The Steering Committee is the governing body of the Enrichment Fellowship and, as such, has many responsibilities including but not limited to the following:

- ~ set the policies and procedures of the Enrichment Fellowship.
- ~ approve members, teachers, and Steering Committee nominations.
- ~ oversee what subjects are taught and by whom, both in general and on a class-by-class basis. This also includes approving materials and curriculum used in all classes in order to maintain our Christian worldview.
- ~ maintain the fulfillment of all policies and the following of all procedures of the Enrichment Fellowship.

The duties of the Steering Committee include coordinating and administering the functions and activities of the Enrichment Fellowship, reviewing participation requests, resolving discipline and problem resolution requests, maintaining both registration and financial records, and coordinating activities with the host church or facility.

The Steering Committee consists of the coordinator, assistant coordinator, treasurer, secretary, facility manager, and three parent/teacher representatives. These are elected annually by the members of the Enrichment Fellowship. The committee meets monthly and as needed. All meetings of the Steering Committee are open to members of the Enrichment Fellowship.

The decision of the Steering Committee is considered the final decision in any conflict or problem arising within the Enrichment Fellowship.

Requirements for each Steering Committee member:

1. a member of the Enrichment Fellowship for at least 2 semesters (1 year).
2. in good standing with the Enrichment Fellowship and no accounts in arrears.
3. sign the Steering Committee level agreement in support of the Statement of Group Doctrine.

Coordinator

1. Maintain the communications table.
2. Coordinate the pledge, Bible reading, prayer, and announcements.
3. Maintain the waiting list and registration and class records.
4. Coordinate classes, schedules, and any changes necessary.
5. Act as contact for absentee notification, new members, and general questions.
6. Respond to discipline and problem resolution requests.
7. Appoint someone to audit the financial records annually.
8. Act as moderator at all Steering Committee meetings.

Assistant Coordinator

1. Assist the Coordinator as needed.
2. Act as Coordinator in the Coordinator's absence.

Treasurer

1. Be available during the operation of the Enrichment Fellowship for payments, reimbursements, and questions on accounts.
2. Keep a record of each family's administrative payments. Notify any family with a delinquent account. If there becomes a problem with a delinquent account, bring the issue to the Steering Committee.
3. Supervise class fee collection and disbursement to the appropriate teachers. After each semester, collect the Record of Expenses for each class with a class fee.
4. Provide reimbursements required and pay bills, including facility rental and insurance.
5. Keep checking account balanced with the bank and reconciled with financial records.
6. Maintain registration paperwork, Tax Exempt forms, and any other documentation including receipts, bill payments, scholarships, and reimbursements.

Secretary

1. Provide forms and copies as needed for the operation of the Enrichment Fellowship.
2. Coordinate Registration and New Member processing.
3. Take minutes at the Steering Committee meetings.

Facility Manager

1. Act as liaison between the church and the Enrichment Fellowship, including reporting any building problems or damage to the church.
2. Coordinate opening and closing the building, turning on lights, setting the thermostat, and any setup requirements for operation each week.
3. Coordinate facility clean-up. Perform final walk through at the end of each week to assure the building is returned to original condition.
4. Help locate needed supplies and equipment.

Parent/Teacher Representatives (one for each grade grouping)

The grade groupings are Nursery –1st grade, 2nd–5th grade, and 6th–12th grade.

1. Act as liaison between parents and teachers in their specific grade grouping and the Steering Committee.
2. Be familiar with and address the concerns and needs of the families, students, teachers, and the classes for their specific grade grouping.



THE CHURCH

The church we are using has been most gracious in allowing us the full use of their facilities. In return we should fully respect the building, the people, and the reputation of the church. This also provides us with an opportunity to display the positive principles of homeschooling to the community.

Please:

- Use the facilities wisely and express gratitude.
- Do not waste water or the paper products provided.
- Do not use supplies that are in the rooms.
- Return any moved item to its original place.
- Make sure the building is left in proper order and cleanliness.
- Keep the tone of our voices pleasant (no yelling).
- Do not disturb others who are working in the building.
- Respect and obey all requests made to the Enrichment Fellowship by the church.

SAFETY

In order to promote safety:

- There will be **no running** inside the building.
- Clean all messes and spills up immediately.
- Report any accidents or injuries immediately to the Facility Manager.
- Report any facilities problem to the Facility Manager.
- There will be a fire drill to familiarize everyone with exit routes.
- In the event of bad weather, the standard policy will be that the Enrichment Fellowship will NOT meet if Coffee County schools have been canceled.